

2022 Community Grant Application

Martha's Vineyard Community Foundation

Community Grant - Application Requirements

Community Grant Application Requirements

Not-for-profit organizations that are based on Martha's Vineyard with an Internal Revenue Service 501 (c) (3) status may apply for a grant from the Community Foundation. Local government agencies also may apply. The programs we support serve Martha's Vineyard and benefit our community.

Community grants are made in the \$1,000 - \$10,000 range.

MVCF Grant Application Criteria

Applications will be judged based on the following criteria:

- Who will be served?
- Project or program is at a stage of development that justifies the request.
- Outcomes are clear, realistic and reasonable.
- There is a compelling opportunity to make a difference in the quality of life for the residents of Martha's Vineyard.
- Does this proposal differ from existing programs or services on the Island?

Organizations receiving grants from the Community Foundation are required to submit a report on program or project activities within a year of the grant award. The report, which will be submitted online through our portal, consists of a narrative on the outcome of the initiative, a final financial accounting report, and photos that illustrate your project or program. *Subsequent requests for support will not be considered until all reports for prior grants have been received by the Martha's Vineyard Community Foundation.*

Project/Program Name

Project Name*

Program or Project name.

Character Limit: 100

Brief Statement of Grant Purpose*

Please keep this description to one to two sentences. A full of description of the project or program will be requested later in this application.

Character Limit: 500

Grant Proposal

Who will be served by this program/project?*

Character Limit: 250

Anticipated number of individuals served by this project:*

(with an opportunity to elaborate, if necessary)

Character Limit: 250

Anticipated Start Date of Program/Project*

Character Limit: 10

Anticipated End Date of Program/Project*

Character Limit: 10

Full description of project/program*

Please give a full description of the project/program for which you are requesting funding. The narrative should include the population you will be serving, how the program will make a difference for the people of the Island, and how you would measure its success. This description should be less than two pages.

Character Limit: 5000

Budget/Financial Details

Anticipated Project Cost:*

The total dollar amount anticipated to complete the project/program. This should include the amount requested in this grant application.

Character Limit: 20

Grant Amount Requested*

The total dollar amount requested from the Community Foundation.

Character Limit: 20

Budget/Anticipated Costs of Grant Request:*

Please upload a breakdown of anticipated costs for your proposed program/project, which at a minimum, includes the below categories, and is as detailed as possible (including brief descriptions of expenses).

- Facilities
- Equipment
- Organization Personnel
- Contract Personnel
- Marketing/Advertising
- Supplies/Materials
- Any other expenses

File Size Limit: 4 MB

Please list ALL sources of funding for this project/program.*

This should include all additional confirmed and potential sources of funding

Character Limit: 10000

Organization Details

Most recent audited financial statement or Schedule A from Form 990*

This should be from the Organization or from your fiscal sponsor. Please provide this document in pdf, doc, or docx format.

File Size Limit: 10 MB

Evidence of IRS 501(c)3 status for you or your fiscal sponsor*

Please attach this document in PDF format.

File Size Limit: 2 MB

Year Organization Was Established*

Character Limit: 25

Organization Description*

Please provide a short description of your organization.

Character Limit: 250

Mission Statement*

Character Limit: 10000

Please provide a list of current Board members*

Character Limit: 1000

Current Annual Budget*

Character Limit: 20

Current Organization Funding*

What are your organization's funding sources?

Character Limit: 10000

Number of Paid Staff (full-time)*

Character Limit: 3

Number of Paid Staff (part-time)*

Character Limit: 3

Number of Active Volunteers*

An estimate is fine.

Character Limit: 3

Number of Active Participants*

Please include all participants in the organization, including staff, board members, program attendees, and other stakeholders. An estimate is fine.

Character Limit: 10

Letter of Recommendation

Please attach a letter of support for the proposed program/project. The letter should be current, and should be written by a source OUTSIDE of your organization. PDF format for these letters is strongly preferred.

Recent letter of support for the program/project*

Please provide this document in pdf, doc, or docx format.

File Size Limit: 4 MB

Terms and Conditions

By submitting this document, I attest that the information provided in this grant request is true and accurate.